

The following documents are required for **initial registration**.

S. No	Name of Documents	Remarks
1	Form No. 15-Application for Registration <b>(Rule -44)</b>	
2	Form No. 16-Declaration of Ownership duly notarised <b>(Rule-47 (1)(a))</b>	
3	Form No. 14-Book of Registration- <b>(Rule -43 (i))</b>	
4	Form No. 8-Declaration of Survey issued by IV surveyor <b>(Rule -27 (i))</b>	
5	Form No.12-Certificate of Survey issued by IV Chief surveyor <b>(Rule -30)</b>	
6	Builder certificate - <b>(Rule -44 (b))</b>	
7	Approved drawing- <b>(Rule -44 (b))</b>	
8	Document relating to purchase of vessel- <b>(Rule -44 (b))</b>	
10	Insurance, Rs. 5.00 Lakhs each person - <b>(Rule -44 (f))</b>	
11	Hull & Machinery Insurance <b>(Rule -44 (f))</b>	
12	Master Engineer, OBM operator & GP Rating - <b>(Rule -47 (iv))</b> ( Declaration of Employees, in the form of affidavit with photo)	
13	Declaration of the owner that the provisions of Act and Rules have been complied with all fire safety/ all safety appliances as per the regulations <b>(Rule -44 (a))</b>	
14	Marking of Inland vessel <b>(Rule 50)</b> <b>( A photograph is required ) Hindi and English</b> 1.(Name of vessel, Registration No and year of registration, Place/Port of registry on the stern, Gross 2.Tonnage, Maximum permissible number of passengers, Name of the owner, Date of last survey	
	2. Vessel with name and passenger capacity	
	3. a board affix " <b>wearing life jacket is compulsory</b> "	
	4. Certificate of Survey display in the vessel	
15	No Objection Certificate from financing bank (if avail loan for purchasing the vessel) <b>(Rule 61) (Financed under PMEGP Scheme only)</b>	

The following documents are required for **revalidation** of the registration certificate.

S. No	Name of Documents	Remarks
1.	Form No. 15-Application for Registration <b>(Rule -44)</b>	
2.	Form No. 8 -Declaration of Survey issued by IV surveyor <b>(Rule -27 (i))</b>	
3.	Form No. 12- Certificate of Survey issued by IV Chief surveyor <b>(Rule -30)</b>	
4.	Insurance, Rs. 5.00 Lakhs each person - <b>(Rule -44 (f))</b>	
5.	Hull & Machinery Insurance <b>(Rule -44 (f))</b>	
6.	Master Engineer , OBM operator & GP Rating - <b>(Rule -47 (iv)) ( If change only)</b> ( Declaration of Employees, in the form of affidavit with photo)	
7.	No Objection Certificate from financing bank (if avail loan for purchasing the vessel) <b>(Rule 61) (Financed under PMEGP Scheme only)</b>	



The following documents are required for **Initial Survey of Inland Vessels**.

S. No	Name of Documents	Remarks
1.	Form No.3 – Form for expressing the intention to build a new vessel	
2.	Form No.4- Application for Survey	
3.	Form No.5 – Particulars for survey of New vessel	
4.	NOC is required, if the vessel is registered with any other registering authority.	
5.	Authorization letter (where the applicant is not the registered owner)	
6.	Master ,Engineer ,OBM operator & GP Rating ( Declaration of Employees, in the form of affidavit with photo alongwith valid certificates)	
7.	Approved Safety Plan	
8.	List of LSA, FFA & Radio equipments with serial numbers.	
9.	Type approval certificates LSA, FFA & Radio equipments	
10.	Passenger Insurance	
11.	Hull & Machinery Insurance	
12.	Builder Certificate	
13.	Quality assurance plan	
14.	Approved constructional drawings	
15.	For Glass bottom boat, the bottom glass certificate	
16.	Engine Certificate with bill and other supporting documents	
17.	Type approval certificates of machinery & equipments	
18.	Load line certificate / Free board marking plan	
19.	Approved tonnage certificate	
20.	Swamp test report	
21.	Approved stability booklets	
22.	Class compliance certificate / Certificate of class	
23.	Practical test / heel test report ( if any ambiguity)	
24.	Official logbook duly filled by OBM operator/ Master	
25.	Anchor certificate/bill	
26.	Rope certificate/bill	
27.	Photos of the vessel along with the crews	
28.	Any other requirements/supporting documents to the satisfaction of attending surveyor for vessels specification / routes	

The following documents are required for **Periodical Survey of Inland Vessels**.

S. No	Name of Documents	Remarks
1.	Form No.4- Application for Survey	
2.	Registration Certificate (For Periodical Survey)	
3.	NOC is required, if the vessel is registered with any other registering authority.	
4.	Form No.12-Certificate of Survey issued by IV Chief surveyor (For Periodical Survey)	
5.	Form No.8 - Declaration of Survey issued by IV surveyor (For Periodical Survey)	
6.	Authorization letter (where the applicant is not the registered owner)	
7.	Master ,Engineer ,OBM operator & GP Rating ( Declaration of Employees, in the form of affidavit with photo alongwith valid certificates)	
8.	Approved Safety Plan	
9.	Type approval certificates LSA, FFA & Radio equipments (if any change)	
10.	Service/Test report of LSA, FFA & Radio equipments	
11.	Passenger Insurance	
12.	Hull & Machinery Insurance	
13.	Class compliance certificate / Certificate of class	
14.	Annual hull inspection report	
15.	Last dry docking/ special survey/renewal survey report & TM report ( Steel & Aluminium vessels)	
16.	Practical test / heel test report ( if any ambiguity)	
17.	Declaration of the owner letter regarding no accident occurred and no underwater hull damage	
18.	Official logbook duly filled by OBM operator/ Master	
19.	Engine Maintenance register / records	
20.	Photos of the vessel along with the crews	
21.	Any other requirements/supporting documents to the satisfaction of attending surveyor for vessels specification / routes	